

FOCB Board Meeting Minutes

January 6, 2025

6:30pm, Band Room

1. Welcome - Michelle
 - a. [November minutes](#) – Approved: Motion-Nadine, 2nd-Rosanna
 - b. Attendance: Michelle Lee, Nadine Block, Khamille Neumann, Tayler Kim, Dave Bleckmann, Kelly Schauer, Alexis Abrams, Bree Ramage, Rosanna Gill, Heather Randol, Carolyn Choi, Gary Riler, Calder Gill
 - c. Absent: 0
2. Director's Report– Gary ([see attached](#)).
 - a. modernization cuts and curriculum adoption will eventually go away > > \$0
 - b. Instruments purchased:
 - i. Flugelhorn (Jazz addition) - Yamaha from Beacock Music: \$2176 - check
 - ii. Alto Flute (Chamber Music addition) - Pearl from Beacock: \$2714 - coming
 - iii. (2) 4-Valve Full Compensating Euphoniums (Wind Ens addition) - John Packer from Beaverton Music: \$4100 per instrument (\$3,000 from Alumni & \$1,100 from FOCB) - check
 - iv. Still shopping for a tuba.
 - v. e flat clarinet purchased + arrived from Netherlands \$2000 from ebay BN - regularly \$3000
 - c. Coaches: currently using checks - possibly change to PayPal
 - d. LA/Disney trip: Gary will check w/ Travel co for itinerary soon. Travel co is great to work with.
 - e. Feb 22 solo/En.:
 - i. no Laura this year
 - ii. will need a front checker (teacher?) for original score for judges - no copies. (state will need 3 originals for each judge)
 - iii. Kristi can do judges lunches
 - iv. Lunch run for students needed?
3. Upcoming events/Volunteer Coordinator (Bree)
 - a. Thu, Jan 9, Winter Jazz Night: Hospitality will serve cookies - need numbers from G
 - b. Tue, Jan 14, Future Warriors Concert: Hospitality will support. need numbers from G.
 - i. - 4-5 board members will be there to answer any questions from parents. get beads to wear from the box by hospitality table.
 - c. Wed, Jan 15, WE evening rehearsal: only if needed
 - d. Sat, Jan 18, OMEA Conference concert: need 2 chaperones to accompany band to/from Eugene. (nice bus :) sign up genius went out today in newsletter - no response yet.
 - e. Tue, Jan 28, WE Retreat - Ed Powell (no school day): Kelly will let Bree know what is needed for sign up. Breakfast for 13 coaches. Pizza lunch for 50 students. Gary will find out dietary needs (GF/ DF/ V)
 - f. Fri, Jan 31 - Sat, Feb 1, All City Honor Band: nothing needed from board
 - g. Uniform Fitting will be in January, after OMEA for WE students: Michelle will give info to Bree
 - h. Sat, Feb 8, JE + JL West Salem Jazz Festival: 2 chaperones needed - all day. (school bus :(
 - i. Sat, Feb 22, Solo / Ensemble: will be discussed further at next meeting for specific needs
 - i. Bree will look at Sign up Genius template
 - ii. 3 Tabulator volunteers: Nadine, Kelly, Carolyn - yay!
4. Treasurer Report - Khamille
 - a. 2023 Taxes update: Filed. IRS received and in process. May owe \$
 - b. FOCB tax accountant update: Khamille has an appt to meet with Jim Schaller of Woodstock Tax.
 - c. Closing old credit cards update: Gary received a letter addressed to Stacey about closing the acct. Khamille will keep pursuing. If needed, Heather has contact for Stacey.
 - d. LA trip/pie sale funds/travel co. update: All good! only difficulty was compiling info from past years.
5. Fundraising and Sponsorship

- a. SquadLocker update: Carolyn - 10 sales for \$450
 - b. Sponsorship volunteer update:
 - i. **Renewal of Last Year's Sponsors:** Emily Swanson, **Sponsor Logo page:** Carrie Cohen, **Communication with Sponsors:** Dawn Payne, **Sponsor Thank You's on Facebook:** Dona Norlander, **Sponsor's Gift Creation/Delivery:** Erica Maggi
 - c. Woodstock Tax - did they receive last year's certificate this year?
 - d. Dave will check back with volunteers to see where things are at.
 - e. The role was too piece meal. Look into recruiting some of the existing volunteers to continue sponsorship.
6. Student liaison report (Calder)
- a. December 14, potluck recap: ~60 kids. lots of food, gift exchange and twister - ! good fun :)
7. Recruiting.
- a. Still searching for a volunteer to coordinate (a) fundraising/sponsorships - Tayler will print certificates and design sponsor logo page for programs, (b) uniforms - Michelle will try to get current helpers to continue, c) president and vice president
 - b. add to newsletter
 - c. Bree will get a list of previous volunteers since beginning of the year to Dave who will send a targeted email asking for help/involvement.
 - d. March concert - hard "visual" sell for recruitment
 - e. Last resort - personal calls
8. Michelle will not be at the next meeting
9. No update on when award will come.
10. Gary will rework a letter about modernization/budget cuts to Dave who will post in the newsletter so everyone can send a letter to the school board.
11. Heather left 7:49pm
12. Adjourned: 7:50pm

2024-25 next meetings @ school: Feb 3 Mar 10	Apr 14 May 5 Jun 2
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