

**FOCB Officers' Meeting**  
Cleveland High School

## **Minutes**

November 18, 2019

Present: Gary Riler, Heather Randol, Maria Green, Stacey Lovett, Cindi Carrell, Debbie Wager, Ed Pike, Jennifer Means, Sherie Storr, Linh Vu; **Guest:** Megan Thatcher

### **DIRECTOR'S REPORT – Gary Riler**

See Attachment A

Fred Meyer provided a \$200 gift certificate to thank the band for its appearance at the FM headquarters. The gift certificate will be forwarded to the hospitality chairs for use in future band events.

#### Winter Concert

- Heather to have recognize the two top sponsors (PDX Sliders and Senestraro Family Orthodontics)
- Disney meeting, chaperones identified.

### **TREASURER'S REPORT – Stacey Lovett**

1. Stacey reviewed income and expenditures to date.
2. Discussion of line item revisions to budget, Stacey to provide revised budget for January's meeting to reflect:
  - A. Additional expenses for inclusion in budget:
    - Insurance of \$450
    - Filing fee for 1023 of \$600)
  - B. Revise category for Honor Band fees
    - WIBC
    - OMEA
    - Group entries
3. Credit card - Stacey to see about raising limit
4. Scholarship - two families have requested scholarships for Disney

### **MERCHANDISE – Megan Thatcher**

Megan presented the report and indicated the process went smoothly. Megan and Jen prepared detailed process for merchandise sales for future reference.

**BYLAWS & Non-Profit Status – Cindi Carrell**

Cindi presented the following items, which were passed by the FOCB:

- Bylaws, with minor revisions, to go into effect Dec. 1.
- Tax Exempt Status – Form 1023
- AIM policy (insurance)

**ACTION ITEMS**

Solicit parent volunteer/accountant to prepare FOCB taxes  
accounting

# Director Report – Board Meeting

## November 18, 2019

### \$\$ REQUESTS

To be transparent, WIBC costs: Hotel cost will be \$474.71. Sub will be around \$200.

### DISNEY 2020

- Disney trip was moved up a day to capture an airfare rate that met our budgeted amount.
- I would like to make sure we have drivers and a U-Haul all set in the very near future.
- Roommate process will start this week, chaperones will be assigned once this process is finished.
- We have 97 students and 8 adults (105 total).

### CAPITAL PURCHASE UPDATE

- I am waiting to be given the estimate for the shelving unit we are trying to build in the back of the room, before any big purchases (like 3 flugelhorns). We do have a \$1299 credit at Beacock due to being invoiced for two keyboards instead of one.
- With the needs we have in the percussion section for different pieces, I am wanting to make the following purchases this week:
  - Log Drum (\$200 estimated) from Rhythm Traders
  - Doumbek (\$179) from Rhythm Traders
  - Crotales - one octave w/stand (\$1,602) from Beacock
  - Mallet Bag (\$60) from Beacock.

### GENERAL COMMENTS

WIBC results: 19 students were accepted to WIBC ensembles

All-State results: 14 students were accepted to All-State ensembles

OMEA performance will be on Saturday, January 18 at 2pm in the Soreng Theater (Hult Center). We will need 3 parents to be available to run this trip, as I will already be in Eugene for the conference. I am working on getting an administrator or PPS teacher to assist on this.

Master Planning meetings for CHS. Some concern about SF for band room, size of auditorium, and even the concept that will be rolled out. Meeting on 11/20 will be an important one. I hope to be there, but I would encourage one or two reps from the FOCB to be at the meeting to be able to provide feedback.

I plan to meet with MS band directors soon to discuss the Future Warrior Concert and any improvements we can make. We will be sending a group of "alums" to Sellwood and Hosford in early January to be a panel to discuss band at CHS with the 8<sup>th</sup> graders in those schools.

### UPCOMING PERFORMANCES

#### **NOVEMBER - 2019**

20	Wednesday	JE	Middle School Tour	During School
22-25		OPT	WIBC Honor Band in Seattle, WA	

#### **DECEMBER - 2019**

5	Thursday	JE	PIL Jazz Festival @ Roosevelt	During School
10	<b>Tuesday</b>	<b>ALL</b>	<b>Winter Concert (CHS Aud.)</b>	<b>7pm (6:30pm CALL)</b>
12	Thursday	WS/JE	Winter Assembly	During School
12	Thursday	JE	Bridging the Gap	6:15pm – 7:15pm