

Cleveland High School
FOCB Officers Meeting
Minutes
January 28, 2019, 6:30 p.m.

In attendance: Gary Riler, Eric Hill, Dave Yetter, Jen Means, Stacey Lovett, Cindi Carrell, Chris Erickson, Maria Green

1. Director's update (Gary)

- Regarding financial requests, Gary shared with the Board that they received the keyboard authorized in the last meeting, but he also needs a mixer (\$250) as a component part. He may have a parent donating one, but he would also like authorization to purchase one.
- Gary is the site manager for the All-NW Wind Symphony. Gary needs volunteers for Friday (Feb. 15th) and Sunday (Feb. 17th). Jen has some volunteers lined up, but Gary may need additional volunteers.
- Regarding the drumline equipment purchase, Gary will check with the PTA in February to ask for a \$5,000 commitment toward the purchase. Once Gary has secured the funds, he will order the equipment and he will receive the equipment in August.
- Gary recapped the recent concert events
- The forecasting numbers from the middle schools are looking favorable.
- Gary distributed a calendar of upcoming performances and events.

2. Travel company proposals for Disney trip (Gary)

- Gary received two travel bids: (1) Educational Travel Services, Inc., and (2) WorldStrides. The WorldStrides proposal is less expensive. Gary will investigate the two options further and report on differences.
- Gary wants to choose provider in February

3. Treasurer's update (Stacey)

- Current bank balance is approximately \$38,000.

4. Fundraising update (Dave/Jen)

- Spring fundraising for 2020 Disney Trip
 - Jen discussed different options for individual fundraising options, including pies, coffee,
 - We need to decide on some options soon
- Dave has sent out fundraising requests, and is waiting for responses. There has been a lull in activity and responses

5. Bylaws, PTA agreement (Cindi)

- Leigh will hopefully attend the February board meeting
- Discussion of whether FOCB should organize and form its own organization for administrative and tax purposes
- Going outside of PTA umbrella would mean losing PTA insurance, but you would be able to operate outside of PTA's rules

6. Upcoming Events

- New logo reveal sometime this week
- Gary's update included a discussion of upcoming performances and events
- See below for upcoming FOCB board meetings

7. Volunteer Needs (Jen)

- Volunteers needed for All-NW Wind Symphony event
- David suggested that we obtain professional volunteer for taping and sharing concerts - videographer and photographer.

8. Action Item Review

- Gary to check in with PTA regarding drumline purchase contribution
- Gary will investigate Disney travel agency proposals
- Jen to investigate individual fundraising options
- Cindi to further investigate possible options to organize FOCB as separate entity

9. Upcoming Meetings

- February 25 - Board meeting
- March 18 - Board meeting
- April 15 - Board meeting
- May 20 - Board meeting

- June TBD