

Cleveland High School
FOCB Officers Meeting
Minutes
December 3, 2018, 6:30 p.m.

In attendance: Dave Yetter, Jen Means, Staci Lovett, Cindi Carrell, Gary Riler, Chris Erickson, Maria Green

1. Director's update (Gary)

- Fund request for a keyboard that helps with tuning. Gary is requesting \$1,200 for purchase of the keyboard. Board discussed request and reviewed budget and financials. Decision of Board to amend budget to move funds from contingency to equipment/supplies. Stacy motion to amend budget - all in favor. Maria motion to approve fund request - all in favor.
- All-NW Wind Symphony - Gary looking for parent volunteers for check-in and check-out. Jen to solicit volunteers. Cindi to volunteer on Friday
- Gary discussed the planning for Disney 2020 trip
- Gary updated the Board on the purchase of drumline equipment. Gary hopes to check with the PTA in January regarding a \$5,000 commitment toward this purchase
- 19 students accepted into All-City Honor Band
- Gary met with Hosford students regarding CHS band, and will do the same at Sellwood. Gary hopes to visit other middle schools, including DaVinci. Gary hoping to get 85% retention from middle schools.
- Gary described the planning for the Winter Concert on December 11
- Gary summarized the upcoming event calendar
- Pep band for Basketball games will start in January – students will sign up for games.

2. Treasurer's update (Stacey)

- FOCB has received all the Play-a-thon donations – total income was \$31,437.97
- Stacey distributed the financial summary
- Clinician fees will be funded and used soon

3. Fundraising update (Dave/Jen)

- Fundraising for 2020 Disney Trip –
 - Jen distributed the Disney 2020 fundraiser questionnaire results, and the Board reviewed the results. Suggest that we discuss further at the all-parent meeting, and to discuss fundraiser options.
 - See handout from Jen – “2020 Disneyland Trip Individual Fundraising Update.” To be distributed to students and families.
- Logo review and merchandise – NIKE rebranding for CHS will be revealed in January, which will drive merchandise and all other collateral.
- Dave to do one more big sponsorship push before the end of 2018

4. Bylaws, PTA agreement (Cindi)

- Leigh Gill is still working on the draft bylaws, Cindi will check in with him after the new year

5. Newsletter (Jen)

- No updates

6. Upcoming Events

- December 11 – Winter band concert
- December 11 – All parent meeting @ 6:30pm. Agenda:
 - FOCB overview
 - Budget
 - Fundraising
 - Disney 2020
 - Volunteer Opportunities

- Proposed 2019 Board Meeting dates:
 - Jan 14 (later changed to Jan 28)
 - Feb 11
 - March 18
 - April 15
 - May 13
 - June 10 or 17
- All-parent meeting on March 12, 2019 – combine with Disney meeting
- Spring band concert is also March 12
- FOCB June meeting on June 10

7. Volunteer Needs (Jen)

- See above
- Bake sale
- Seeking someone to organize and lead the spring fundraiser
- Drivers and chaperones for OSU trip in March

8. Action Item Review

- Jen to solicit volunteers for the All-NW Wind Symphony event
- Gary hopes to check with the PTA in January regarding drumline purchase
- Gary hopes to visit other middle schools, including DaVinci.
- Clinician fees will be funded and used soon
- Disney fundraiser information to be distributed to students and families
- NIKE rebranding for CHS will be revealed in January
- Dave to do one more big sponsorship push before the end of 2018
- Cindi will check in with Leigh Gill regarding bylaws

9. Upcoming Meetings

- See above