

Cleveland High School
FOCB Officers Meeting
Minutes
June 12, 2018, 5:45 p.m.

1. Director's update (Gary)
 - Plans underway for mini-camp August 14-16
2. Treasurer's update - Review FY18 budget (Jen/Stacey)
 - Bank balance is \$13,108.71
 - Raised \$6K over our goal
 - Clinicians payment has been worked out with the district for next year
 - Likely to increase promotion of summer camps and available scholarship money
3. FY19 budget review and approval (all)
 - Suggest separating music and equipment on to separate line items
 - Clinician line - suggest increasing to \$7800
 - Expenses - some fees/expenses will increase due to size of program
 - Marching band percussion equipment is on the long-term wish list, possibly promote it as part of the play-a-thon
 - Hospitality includes cake, pizza party, suggest rolling in picnic reservation; essentially, hospitality committee budget
 - Suggest increasing Disneyland scholarship budget to \$4000/year so that we have an \$8000 reserve for scholarship
 - Consider adding a line item for saving up for marching band percussion equipment
4. Status of bylaws, mission statement, and PTA agreement (Cindi)
 - Bylaws underway, PTA agreement ready to sign, and mission statement still pending
5. Upcoming Events & volunteer needs (all)
 - Car Wash - August 4
 - Back to School Band Picnic - August 16
 - Play-a-Thon - kick off September 19, event Oct 5
6. Other items (all)
 - Ideas for new fund raisers in the coming year
 - Pie fundraisers before Thanksgiving
 - Sees candy before Valentines Day
 - No Mattress sale this coming year

- Civil War - fans hire pep band to play fight songs
- Chinook Book - consider for end of summer 2019
- Individual letters were not widely used but were successful for those who did
- Suggest checking with student leadership team regarding what they want to do
- Teach band clinics for younger kids
- Board Meeting calendar for upcoming year - Third Mondays of the month
- Recordkeeping plan for agendas, minutes and other FOCB documents - keep on Google Drive
- Review remaining vacancies on FOCB board - David Yetter volunteered to be fundraising lead; Jen Means will take on volunteer coordination as that position was not filled

7. Review Action Items (all)

Future/long-term action items:

- Advertise for more sponsors on Band Programs
- Consider planning Tag Day for late summer 2018

8. Upcoming Meetings - TBD

- August 20th to be hosted at Cindi's or TBD
- TAG meeting committee - Sept 4th

9. Action Items

- Heather to book Sellwood Park for Band Picnic
- Jen to talk to Sheila about connecting with alumni for uniform sales at golf tournament and other opportunities this fall
- Jen will set up a link on the website for Donate, and plans to set up a monthly donation feature
- Consider promoting marching percussion equipment as a goal for the play-a-thon
- Jen to get frame from Gary for band picture for Alumni Association, and Gary will plan a presentation for them
- Consider identifying a parent to facilitate tuxedo/dress exchange and purchases w/Mr. Formal
- Cindi to continue to shepherd Bylaws, PTA agreement, and mission statement to completion in coming school year
- Cindi to confirm new officers have access to Google drive
- Gary to follow up with Maria to see if she still wants to be an at-large members
- Cindi to follow up regarding sponsorship tags