

Cleveland High School  
FOCB Officers Meeting  
Minutes  
October 9, 2017, 6:00 – 7:00 p.m.

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**Attendees:**

Aaron Pearlman  
Cindi Carrell  
Jen Means  
Heather Randol  
Gary Riler

**Director's Update**

- Gary presented an updated expense budget
- Now includes expenses related to Western International Band Conference (WIBC) including registration for 5 students to audition; voted to add up to \$1000 to cover Gary's travel costs to attend WIBC in November in Seattle (Cindi Motioned, Jen second)
- We will include notes where there are discrepancies in budget (i.e., where we've spent or raised more or less than planned) to aid in planning next year's budget
- Dan Davies coming from Mt. Hood CC to work with Jazz Band
- Homecoming this Thursday, but pep band will be cancelled if it is raining
- 8<sup>th</sup> Grade pep band outreach night went very well, band directors from both middle schools attended

**Treasurer's Update/2017-2018 Budget Review:**

- Today our bank balance is \$40,814.41.
- Balance does not reflect Go-Fund-Me payment from Play-a-Thon yet.
- \$18,114.34 will be coming from PTA for Play-a-Thon, for a total of \$20,317.34 raised by Play-a-Thon (some came in as checks and cash).
- \$10,000 deposit for Disneyland trip, check has been written but hasn't been paid from account yet.
- Three restaurant nights coming up will provide additional funds
- Jen will delineate the Disneyland expenses and income more specifically for planning
- Asked PTA and Alumni Association for sponsorships; they both donated for uniforms, so they might not sponsor this year. Recommend that Gary write to PTA in the spring and request that they include band sponsorship in their budget.

### **Upcoming Events & volunteer needs**

- Tag Day – October 14 – We have solid volunteers for next year, possibly hold the event in late summer so it's done before school starts; Challenge mobilizing people for this week because of school schedule, so we will cancel for this Saturday; on our Programs we can advertise for more sponsors.
- Pastini – October 23, 24, 11 am to close – Susan and Cindi are doing eNews and outreach for both restaurant events, including targeted Facebook; They will bundle events and have social media volunteer work on them; Gary will send out and email to Band Parents
- Imperial Bottle Shop – October 25, 3 – 10 – see above; Heather to email last month's attendees to come at 7:00 on 25<sup>th</sup> for an update from the Board; regular meeting on October 16<sup>th</sup> is cancelled
- Metropolitan Youth Symphony performance at CHS – November 7 – We'll do concessions – Jen will take the lead
- WIBC – Nov 17 – Nov 20 – no volunteers needed

### **Disneyland Trip**

- Flight is costing about \$100/ticket more than expected, so we're about \$9726 over budget
- We have spent \$4400, which is what we budgeted, on scholarship, so it is unlikely we will approve any further requests
- Discussed various options for covering additional costs, including eliminating meal plans, changing chaperone costs
- Chaperones will be \$650
- Leaves \$3000 for FOCB to make up
- Approved motion (proposed by Heather and seconded by Jen) to eliminate meal plans, charge \$900/student for trip, \$650/chaperone and have FOCB make up \$3000 in costs.

### **Review Mission Statement and Bylaws**

- **Hold for next meeting**

### **Agenda Items for October FOCB Parents Meet Up and November 27 Regular Meeting:**

- Change meeting date from October 16 to meet up at 7:00 at the Bottle shop on October 25<sup>th</sup> – Need to change calendar
- Disneyland update
- Bake sales at winter performance
- Promote sponsorships
- Next Parents Meeting November 27 at 6:30
- November 6<sup>th</sup> for next Executive meeting, 6 – 7:30

- Suggest next Parents meeting in February
- While executive meetings are open to all parents, specific invitations should be extended to key volunteers

#### **Other Items**

- District's rules for contracts with clinicians causes delays; consider if clinicians can come as volunteers and receive an honorarium from FOCB; Cindi to follow up further.
- FOCB can give funds to Gary's other funds to pay for clinicians if needed, however contracting timing is still problematic

#### **Future/long-term action items for tracking**

- Identify a lead on go-fund-me for play-a-thon by April, i.e., replacement for Aaron's function
- Recommend that Gary write to PTA in the spring and request that they include band sponsorship in their budget
- Review and approve bylaws and mission statement
- Advertise for more sponsors on Band Programs
- Consider planning Tag Day for late summer 2018